

## **Community Shed Action Plan**

### **August/September 2017**

- Complete lining and fit-out of Shed
- Install mechanical equipment including dust extractor
- Install storage container with appropriate storage spaces and shelving
- Prepare to launch Shed with official opening → early October.
- Promote potential community services and projects (including publicity, demonstrations and contact with community groups)
- Explore potential community sources for materials

### **October/November 2017**

- Promote membership (news, advertising and social media)
- Ensure all relevant health and safety measures are formalised and implemented
- Determine possible school and youth classes parameters
- Arrange funding of \$500 and organise 2<sup>nd</sup> bus day-trip to neighbouring Sheds (social and educational)
- Assess potential and, if possible, implement service agreement with Shire to be applied for once they are available in 2018
- Review Shed facilities, space, materials, operational efficiency and effectiveness

### **December '17/January '18**

- Prepare operational plans for 2018 based on 2017 reviews